

A group of people in business attire are networking at a conference. In the foreground, a man in a dark suit is partially visible. Behind him, several women are engaged in conversation. One woman in a blue top and white pants is holding a large white folder or brochure. Another woman in a white top and blue skirt is standing next to her. In the background, there are more people and a white-clothed table with refreshments. The setting appears to be a bright, modern conference hall with large windows.

# **CONGRESS AND SEMINAR FLAT RATES**

Organize events without limits at  
the BERNEXPO site

BERN**EXPO**

AT A GLANCE, EASY TO CALCULATE

# CONGRESS FLAT RATES

	Participants 80 - 249	Participants 250 - 499	Participants 500 - 750
Equipment	Simple projectors		
	Stage (4x10m) including carpet, stage lighting		
	1 x speaker's desk, 1 x speaker's preview screen		
Audio	PA system in the room		
	6x Cordless microphone or headset for speakers		
Others	Business Wi-Fi		
	Writing utensils for seminar seating		
	Foyer and welcome area		
	Office and VIP lounge		
Price per person for seminar seating	CHF 59.-	CHF 51.-	-
Price per person for concert seating	CHF 49.-	CHF 41.-	CHF 33.-
Coffee breaks from	CHF 12.- per person		
Business lunch from	CHF 32.- per person		

The duration of use refers to the event duration of eight hours, excluding assembly and dismantling. Rooms will be allocated by BERNEXPO based on availability and number of participants.  
Our detailed catering documents can be found at [www.bernexpo.live/downloads](http://www.bernexpo.live/downloads).

ORGANISE EVENTS WITHOUT THE HASSLE

# ADDITIONAL SERVICES FOR COMPLETE SATISFACTION

Hassle-free travel and accomodation	Convenience & well-being	Digital and success measurement	Technique
Public transport & parking	Welcome area and VIP lounge	Merchandising, ad space and screens	Ticketing and admission solutions
Shuttle service	Handouts & Plotting	Social media	Streaming option
Hotel rates	Hostess service	Surveys and analysis	Conception and consulting
Programme of supporting events in Berne	Regional & sustainable	Invitation services	Show acts, programme of supporting events
Daycare centre	Athmosphere and decoration	Post-production / video editing	Joinery and booth assembly

Additional services and options can be found at [www.bernexpo.live/downloads](http://www.bernexpo.live/downloads).  
If you have any questions, please don't hesitate to contact us.

ROOM RENTALS MADE EASY

# PRICES BREAKOUT ROOMS

	Small	Medium
	30 – 40m2 Up to 18 people	50 – 80 m2 Up to 40 people
Projector	Screen	Screen or projector
Seating	U-shaped or boardroom layout	Seminar or concert seating
Flip chart/pinboard and presenter's equipment	✓	✓
Desk pad and pen	✓	✓
Water on tables	✓	✓
Coffee - / Teastation	✓	✓
Business Wi-Fi	✓	✓
Half day*	CHF 320.-	CHF 600.-
Full day*	CHF 550.-	CHF 950.-
Coffeebreaks from	CHF 12.- per person	
Business lunch from	CHF 32.- per person	

\* Availability: half days up to four hours; full days up to eight hours, only event time. Project management and support of up to one hour is included; additional work will be invoiced.





# CONTACT

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